

City of Medora  
Minutes of Special Meeting of the Utilities Committee  
April 11, 2019  
(Subject to Council Review and Approval)

The Meeting was called to order at 4:38pm by Kinley Slauter. Present were committee members Tracy Sexton and Doug Ellison. Auditor Ridenhower was also present.

Action Items from the previous meetings and the review at the April 2 Council Meeting were discussed.

Discussion included:

- Reviewed the resolutions in progress with definitions sent to Attorney Kuntz earlier this week.
- Reviewed the complete list of customers and their rate categorization. This is similar to what we completed at the last meeting with a number of important updates made based on additional information.
- Discussed delinquent accounts and the need to send a 30-day notice ASAP to get accounts paid or lose service. There are accounts that are 12 and 18 months delinquent. New policies will include how we will address delinquent accounts.
- Discussed the strategy for communicating all the rates via one memo so customers can estimate their own adjusted rates based on the rate and definition info provided. We will provide more specific rates by account before June 1. Slauter will prepare a memo for review and approval.

Sexton moved to adjourn, Slauter adjourned the meeting at 6:32pm.

Attest: \_\_\_\_\_ Kinley Slauter, Chair

Attest: \_\_\_\_\_ Gary Ridenhower, City Auditor