

City of Medora
Minutes of Regular Meeting
April 2, 2019
(Subject to Council review and approval)

Meeting was called to order at 6:00pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Tracy Sexton, Kinley Slauter, and John Tczap. Sandra Kuntz and Mike Njos were also present.

Minutes from the March 5 Council Meeting, March 25 Special Meeting, March 26 Special Meeting, March 28 Special Meeting, and April 1 Special Utilities Committee Meeting were reviewed. Tczap moved to approve the minutes as presented, Slauter seconded. Motion passed unanimously.

Department Reports

City Engineer Mike Njos – comments on work related to the flood emergency were presented. There was a problem with some flood gates leaking and it was found the installed gates were not adequate to handle the back pressure. Njos feels we were sold the incorrect gates for the application along East River Road, he will pursue corrective action to get the correct gates installed and compensation if possible. Overall the response to the flood emergency went well.

City Attorney Report – comments and data will be covered with the Agenda items.

A written Police report was reviewed.

Dell Beach and Brett Osterman presented written Public Works and MCC monthly reports. Dell Beach commented that he will work with a person from Dickinson to cut off the old tree this week. Beach also commented that the split cedar fence along Pacific needs repair and he asked if we will continue to repair fences on property of other owners. The direction is the City will repair the fence by the water plant which is City property and other owners should repair their own fences. If needed the City will advise property owners of the need to repair their fencing. The Council greatly appreciates Becky Hild's contributions and years of service.

City Auditor, Gary Ridenhower, presented his monthly report. Year to date revenue and expenditure detail, and current expenditure detail was presented. The Council greatly appreciates Barb Bokinskie's contributions and years of service.

Old Business

Lagoon Project update – a preconstruction meeting was held. Contractors have moved in equipment.

Tennis and Basketball Court Reconstruction – the direction is to proceed with developing a Bid package and bidding the project. We will pursue potential funding/grants.

Shared Use Path Lighting – it was agreed that the shared use path lighting will be positioned on the west side of the path as designed.

Utility Committee Update – Kinley Slauter –A meeting of the Utility Committee was held on April 1. Documents from the meeting were reviewed, including an alternate bid from MGM Garbage and proposed garbage rates including offering vacation rates for October to March for some customers. After discussion, Sexton moved we implement the proposed garbage rates and account categorizations effective June 1 with vacation rate options as presented, Slauter seconded. Motion passed

unanimously. It was suggested we hold a public forum to review the rates and the categorization of accounts. Corneil commented that he had hoped we would see a bid for City only garbage, Slauter commented that they didn't know how to do this with the shared dumpster usage. An alternate proposal was considered and we decided to continue with TRMF garbage handling. A letter will be prepared to send with customer invoices notifying them of the changes proposed for their account on June 1 and advising they can appeal to the Utility Committee and then to the Council if needed. Corneil commended the Utility Committee for their work.

A change in sewer rates was proposed to better charge for usage. Ellison moved to approve a Sewer base rate of \$4.00 per month plus \$1.00 per thousand gallons of water used as a sewer use rate with a maximum of 5000 gallons per month included in calculations for residential customers to allow for outdoor usage, rate to be effective June 1, Sexton seconded. Motion passed unanimously. The use of grease traps and a grease trap policy were discussed but no recommendation is being made at this time. A Recycling Fee was discussed but not proposed at this time.

TR Presidential Library update – several residents attended a Governor's reception on March 25. Another public meeting with Theodore Roosevelt Presidential Library Foundation representatives is planned for April 5 at 6:30pm in the MCC. The public is encouraged to provide legislators with their input. The Council would like to thank Council Members, Zoning Members, CVB personnel, Foundation personnel, and others who have been to Bismarck or given input in other ways.

MCC Exterior Project Update – Slauter provided an update on input from the Zoning Board which included they preferred a wood finish like the Badlands Pizza on the south side and they preferred the porch extending across the south side and connecting around to the east side. Council input is to pursue the weathered wood look for the south side with the porch extending across the front and connecting to the porch on the east side. Other types of siding which would look good but are low maintenance will be evaluated for the other sides of the building. Porch trim will likely be wood or an accent color, not white, and gutters may be added to deal with the water issues. It is preferred that stone use be limited and not used along the lower portion, and different approaches including changing wood direction be evaluated to break up the upper wall portion. Options to deal with the red brick on the front will be proposed. The sidewalk will need to be replaced, options will be evaluated.

MCC Interior Project Update – the project as approved is moving forward. Arrow has done the cleaning and painting and Berger is coming to do the electrical. Sound panels will be hung by City personnel. A new divider wall is ordered.

City Policy Manual – an updated version of the manual with a table of contents included was distributed. Slauter will follow up with employees to assure they get the new version. Other items that Kuntz sent for consideration will be review at the May meeting.

Point to Point Park Development Agreement – per Kuntz, the Development Agreement should be to Council to consider at the May meeting.

Water and Sewers Ordinances, considerations for Medora – Sandra Kuntz briefly reviewed the document she prepared which was tailored for Medora, she requested that Council members and Dell Beach review the document and send her their input. Ellison moved to approve this as the first reading of the proposed sewer ordinances, Slauter seconded. Motion passed unanimously.

New Business

Dakota Western Car Show –a reduction in rent as has been given in the past was requested. Plans for parking cars this year and future years as Point to Point Park is constructed were reviewed. They feel they can work it out this year but a plan for closing a portion of 6th and Main in future years was reviewed. Slauter moved to give the Car Show a 50% discount on the MCC rental and to express the City's appreciation for the Car Show event, Tczap seconded. Discussion was that closing portions of 6th and Main for future events seems doable as long as accommodations are made for residents. Motion passed unanimously.

Roosevelt-Custer Regional Council presentation on Grants & Loans – Mark Resner provided an overview of the Council purpose and activities. Mayor Corneil is representing Medora on the Council.

Rough Rider Health Conference Teddy Walk Permit Request – TRMF – Tczap moved the permit request for the Rough Rider Health Conference Teddy Walk be approved, Ellison seconded. Motion passed unanimously.

Home on the Range Gaming Site Authorization Request – Tczap moved the request from Home on the Range for a Gaming Site Authorization be approved, Ellison seconded. Motion passed unanimously.

Miscellaneous Business

A request was made to consider renting the City camper spot to Chateau employee Mike Sunday. The direction is for Sunday to check with Red Trail to see if they would have an acceptable rental spot available. The City would prefer to deal with the Chateau if there is action taken to rent. Chris Dorfschmidt will check with Bismarck on the possibility of this approach. If more action is needed a special meeting will be held to discuss.

Slauter gave an update on hiring a Deputy Auditor to replace Barb Bokinskie whose last day was March 29. Becky Hild has also resigned her position as part time MCC support. Mayor Corneil and Auditor Ridenhower interviewed applicant Lori Shypkoski for the Deputy Auditor position. Slauter made Shypkoski an offer for the position at \$20 per hour and a work week of 18-24 hours contingent on Council approval. Ellison moved to approve offering Lori Shypkoski the Deputy Auditor position under the conditions stipulated in the letter from Slauter, Tczap seconded. Motion passed unanimously.

Slauter requested approval to hire seasonal officer, Paul Emmett, to assist Brett effective immediately while we advertise for summer part time MCC help. It was agreed to proceed.

Slauter conducted exit interviews with Becky Hild and Barb Bokinskie using revised forms.

Slauter advised that at the March 19 Zoning Meetng, Terrance Rockstad, North Dakota State Historical Board President, advised that DeMores Park has been accepted by the National Register of Historic Places in recognition of its contributions to the cultural heritage of North Dakota. He complimented everyone on having the Park recognized in such an important way and encouraged the community to celebrate the achievement. The North Dakota Historical Society will assist in the celebration. The Council would like to commend the North Dakota State Historical Society for getting DeMores Park accepted by the National Register of Historic Places. Related to replacing the DeMores Park wall, Mr. Rockstad commented that they are working to raise the funds and will proceed with bidding and construction, with work likely to be completed in the fall.

Tczap moved we accept the financials as presented, Ellison seconded. Motion passed unanimously.

2977	ROUGH RIDER ELECTRIC COOP, INC	943.00
2978	WASTE MANANGEMENT	117.98
2979	MID-AMERICAN RESEARCH CHEMICAL	582.24
2980	SOUTHWEST WATER AUTHORITY	1858.22
2981	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
5239	ROUGH RIDER ELECTRIC COOP, INC	32.00
17107	ROUGH RIDER ELECTRIC COOP, INC	3492.91
17116	AT&T Mobility	596.80
17117	APEX Engineering Group	11931.00
17118	BELFIELD AUTO SUPPLY, INC	296.19
17119	Best Energy	341.85
17120	BIERSCHBACH EQUIPMENT & SUPPLY	1014.26
17121	BILLINGS CO AUDITOR	163512.62
17122	BILLINGS COUNTY PIONEER	971.33
17123	BRAUN DISTRIBUTING	9.60
17124	DAKOTA DUST-TEX, INC.	165.75
17125	FARMERS UNION	3909.39
17126	FIRST STATE BANK	251.98
17127	GALLS, LLC	68.93
17128	GRAINGER	68.64
17130	ITD	44.95
17131	JOHN TCZAP	266.76
17132	Legal Edge Solutions, PLLC	2100.00
17133	MID-AMERICAN RESEARCH CHEMICAL	18.78
17134	MIDSTATE TELEPHONE COMPANY	766.79
17135	NETWELL NOISE CONTROL	6565.00
17136	PRODUCTIVITY PLUS ACCOUNT	283.33
17137	PUMP SYSTEMS LLC	133.17
17138	SOUTHWEST BUSINESS MACHINES, INC	240.60
17139	STAPLES	181.24
17140	STEIN'S, INC	156.64
17141	BILLINGS CO AUDITOR	1509.34
17142	HIGHLANDS ENGINEERING & SURVEYING, PLLC	3825.00
17143	POSTMASTER	165.00
17144	SOUTHWEST WATER AUTHORITY	50.54
17145	GARY RIDENHOWER	33.20
17152	WEST DAKOTA VET CLINIC INC.	382.37
	PAYROLL 3/8	11483.16
	PAYROLL 3/22	9883.95
	RENT CITY OF MEDORA	225.00
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	DEFERRED COMP NDPERS DEFERRED COMP DEP	370.00
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	RETIREMN NDPERS	3516.57

	GROUP TERM LIFE NDPERS HEALTH	7984.01
	FIT EFTPS	3277.51
	FIT EFTPS	3019.78
17114	DENTAL INSURANC AMERITAS	576.40
17115	VISION INSURANC AVESIS	69.29

Announcements of meetings. Deadline for Zoning Applications is Friday, April 5 @ 12:00pm with the Zoning Meeting being Thursday, April 18 @ 6:00. Deadline for Council Agenda Items is Friday, May 3 @ 12:00pm and the next Council Meeting is Tuesday, May 7 @ 6:00pm

Slauter moved the meeting be adjourned, Sexton seconded. Motion passed unanimously. Meeting adjourned at 9:25pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor