

City of Medora  
Minutes of Special Meeting  
February 19, 2019  
(Approved by Council)

Meeting was called to order at 9:10 am by Mayor Todd Corneil. Present were Council Members Kinley Slauter and Tracy Sexton. Doug Ellison and John Tczap were not present.

### Review proposed MCC Gym ceiling project

Proposals for the work on the Gym ceiling were presented and reviewed. Proposals from Arrow Service, Tooz Construction, Berger Electric and NetWell Noise Control were discussed. Slauter recommended to proceed without paddle fans and optional lighting upgrade. Arrow was the low bidder on their part of the work. The Berger Electric proposal includes HDMI and power connection. Spray foaming the roof was discussed but not recommended. Slauter stated all bidders are capable and the proposals are fair and are a step in the right direction for the building. Sexton asked where the money would come from, Slauter replied that we will look at all projects and decide what is the least critical and Corneil added that he feels we can allocate within the budget. Sexton moved to accept the proposals from Arrow Service (\$27,370.80) for cleaning, repair, painting, etc; Berger Electric (\$27,780.00) for electrical; and NetWell Noise Control (\$6565.00) for sound baffles for a total of \$61,715.80 with work to proceed as soon as possible. Slauter seconded. Discussion included needing to be prepared to address any issues identified as add-ons due to the renovation nature of the project. Motion passed unanimously. Proposals will be signed and forwarded to the companies.

### Deputy Auditor Position

The position was advertised and no one inquired while the posting was active, Becky Hild inquired about a position that combined her current MCC duties and the Deputy Auditor role, and one inquiry about the Deputy Auditor position was received later. Slauter (HR) and Corneil discussed the situation with Osterman and Ridenhower and it was agreed that combining the roles will require close coordination and be a good way to cover MCC booking and setup, and provide better coverage options for the Auditor office and the MCC. Becky Hild indicated she was interested and she was offered the combined position contingent on Council approval. Corneil recommended we hire Becky into the combined role with one job description, the position will be 32 or more hours per week with flex hours depending on the needs but be about a 50/50 time split, and the position will report to the City Auditor with work direction from the MCC Director for the MCC duties. Slauter moved we hire Becky Hild full time into the combined Deputy Auditor/MCC Support role with roughly a 50/50 hour split depending on

needs, a typical work week of 32 or more hours, and an hourly rate of \$18.50. Becky will have primary responsibility for booking and coordinating MCC Events. Sexton seconded. Corneil stated that he is comfortable with the approach and that Osterman and Ridenhower will cover the duties when Becky is not available. Motion passed unanimously.

**The next regular City Council Meeting will be March 5 at 6:00 pm.**

Slauter moved to adjourn. Sexton seconded. Without objection, meeting adjourned at 9:55 am.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Gary Ridenhower, City Auditor