

City of Medora
Minutes of Special Meeting
January 22, 2019
(Subject to Council Review and Approval)

Meeting was called to order at 9:00 am by Mayor Todd Corneil. Present were Council Members Kinley Slauter, Tracy Sexton, John Tczap and Doug Ellison. Dell Beach and Mike Njos were also present.

Review bids and bid award - Lagoon Project

Mike Berg and Susan Hazelett from Apex Engineering reviewed the Bid Tab related to bids submitted for Wastewater Treatment Facility Upgrades. Bid opening was conducted on January 17 as advertised. Three General Contract and Five Electrical Contract bids were received. The General Contract low bidder was Burski Excavating at \$1,991,000.00 and the Electrical low bidder was Muth Electric at \$39,876.00. The combined bids were below the Engineer's Estimate of \$2,161,463.00. Berg advised they checked references, and the low bid contractors have satisfactorily completed similar projects. Berg feels the low bid contractors are good.

As an incentive to get the project completed, the bid stated that cell number 1 must be ready to receive waste water by May 31 or the contractor is responsible for hauling or treating up to 50,000 gallons of waste water per day. Aeration and pipeline work will continue after May 31 to complete the project. Berg stated it will take 2-4 weeks to complete the contracts and then work can proceed as weather allows. The State Health Department must approve the plans and specifications for the project. We can award the contract contingent on State Health Department approval of the plans. Any Health Department requirements can be dealt with by change order. Hazelett feels it will take 1-2 weeks for Health Department approval. Tczap asked if Apex is confident in proceeding with the project as designed. Berg stated that the Health Department issue will likely be whether to haul waste to Dickinson for treatment or to treat locally with a portable unit. Berg stated that neither option will result in added cost. Hazelett stated that the contractors Apex consulted with don't appear to be concerned about the May 31 deadline so the project time line is the same as previously provided. Berg advised they will try to get the contractor going as early as weather allows. Apex recommends we accept the bids from the two low bidders and proceed. Slauter moved we award the Wastewater Treatment Facility Upgrades bids to Burski Excavating (\$1,991,000) for the General Contract, and Muth Electric (\$39,876) for Electrical, contingent on State Health Department approval, Sexton seconded. Motion passed unanimously.

Apex engineering amendment for Construction Administration

Apex presented Amendment No. 4 to the Wastewater Treatment Facility Improvements Agreement. This amendment brings the total Adjusted Agreement amount to the amount in the Agreement plus \$30,500 which has been spent on approved additional work related to right of way, etc. Susan Hazelett will be the Project Manager for this phase. Mike Njos has reviewed the proposed amendment and recommends approval. Slauter asked if this amendment will cover all the costs through project completion? Berg responded yes, unless something extraordinary happens. Documentation, manuals, training for Dell, and project completion are included. Ellison moved to approve Amendment 4 to the Wastewater Treatment Agreement contingent on approval by Sandra Kuntz, Tczap seconded. Motion passed unanimously.

The next regular City Council Meeting will be February 5 at 6:00 pm.

Slauter moved to adjourn. Sexton seconded. Without objection, meeting adjourned at 9:22 am.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor