

City of Medora  
Minutes of Special Meeting  
August 8, 2018

(Subject to Council Review and Approval)

Meeting was called to order at 4:30 p.m. by Mayor Todd Corneil. Present were Council Members Kinley Slauter, Tracy Sexton, John Tczap and Doug Ellison. Dell Beach, Russell Lapp and Brett Osterman were also present.

D. Zuroff request for letter from City Council – Derwin attended a County Commission meeting to talk about the situation with the deMores Park wall and ask for support. He believes a letter from the City requesting support from the County Board will help get their support. He suggested we include copies of previous letters for background. There were various questions about what type of letter was being requested. Ellison moved the City request the Billings County Board of County Commissioners support our request to replace the portion of the wall surrounding deMores Park which was removed, as requested in our June 30 letter to Claudia Berg. Tczap seconded. Motion passed unanimously.

Preliminary Budget Review – Auditor Ridenhower reviewed the progress on preparation of the 2019 Budget. The focus for the meeting tonight is:

**PRELIMINARY BUDGET MEETING TO APPROVE THE PRELIMINARY BUDGET WHICH MUST BE TO THE COUNTY BY 8/10.**

2018/2019 Revenue Projections were reviewed and discussed. Revenue from Property Taxes for 2019 will be budgeted similar to 2018. We expect to be on Budget with our 2018 Total Revenues.

Proposed expenditures were discussed for clarification and input.

2018 and 2019 Project Lists were reviewed and discussed in detail. Bids have been obtained for many projects and we have estimates on some others. Action items were noted on a number of the items. As we receive updates on the identified Projects they will be brought to the Portfolio holders and the Council for action.

There was a presentation from the Southwest North Dakota Narcotics Task Force to inform the Council of their activities and the current situation in the area. Chief Lapp is requesting we continue our support of the Task Force. The presentation was well received and we will continue to support the Task Force in the 2019 Budget.

Ridenhower is to confirm that there is a reserve for chip sealing as it has been budgeted for several years to assure we have the funds when needed. Dell Beach is to request assistance from the Rural Water Association on several of the projects.

Slauter moved that a 2019 Preliminary Budget of \$1,849,260 in Revenue and \$4,237,017 in Expenditures including the Lagoon expansion project be approved. Sexton seconded. Motion passed unanimously.

**THE FINAL 2019 BUDGET MUST BE SUBMITTED BY OCTOBER 10. THERE WILL BE A BUDGET HEARING AND APPROVAL OF THE FINAL BUDGET AT THE COUNCIL MEETING ON OCTOBER 2, 6:00 P.M.**

TO PREPARE OUR FINAL BUDGET WE WILL PROCEED TO:

- FINALIZE REVENUE AND EXPENDITURE DETAIL
- DEVELOP A PLAN FOR EACH PROJECT PRIORITIZED FOR 2019, SET UP A MONTHLY REVIEW PROCESS
- REVIEW 2018 PROJECTS, ASSURE WE ARE MANAGING EXECUTION, DETERMINE IMPACTS ON 2019 BUDGETS AND OPERATIONS
- BEGIN PREP WORK FOR THE UTILITIES EVALUATION TEAM

**The next regular City Council Meeting will be August 14 at 7 p.m.**

Slauter moved to adjourn. Tczap seconded. Without objection, meeting adjourned at 7:30 p.m.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Gary Ridenhower, City Auditor