

City of Medora
Minutes of Regular Meeting
July 3, 2018
(Subject to Council review and approval)

Meeting was called to order at 7:00 p.m. by Mayor Todd Corneil. Present were Council members Doug Ellison, Tracy Sexton, Kinley Slauter, and John Tczap. City Attorney, Sandy Kuntz was also present.

Minutes from the June 5 Council (corrected), June 19 Special Meeting, and June 26 Special Meeting were reviewed. Slauter moved to approve the minutes as corrected, second by Tczap. Motion passed unanimously.

Written City Engineer Report was reviewed. Slauter will attend the Shared-Use Path Pre-construction meeting.

City Attorney, Sandra Kuntz – Submitted a City Auditor Bond Agreement as required, agreed for Corneil to approve. As recommended, Slauter moved the City complete an Amended Contract for Transfer of All or Some Municipal Court Ordinance Cases to District Court Agreement with a 30% City, 10% County split specified. Sexton seconded. Motion passed unanimously.

A written Police report was reviewed.

Dell Beach and Brett Ostermann presented written monthly reports. Beach to get the storm drain by the Park road and Pacific cleared.

City Auditor, Gary Ridenhower, presented his monthly report. Reported revenue was reviewed. Justin Ell the new CVB Executive Director was introduced. A Budget Letter will be sent to department heads and the Council. A Preliminary Budget must be sent to the County by August 10, with the final Budget due by October 10. **There will be a Special Meeting on July 23 at 6:00 pm to review progress on the Budget.** More draft changes to the Employee Handbook will be sent for input.

Old Business

MCC roof repair – no new information. Will review at next meeting.

Apex Lagoon Update –nothing new to report since the Special Meeting.

Curb, gutter and tree removal issues at 420 Broadway- getting three estimates on the cost to remove the tree. The issue is continued until the next meeting.

Quotes to repair the sewer line at the Chuckwagon building – waiting for bids. Continued until the next meeting.

Roughrider Electric update – work is underway. Nothing to report.

Swimming pool repairs – need an update from Njos at the next meeting.

Update on action on HR Policies and Procedures – Kuntz has reviewed an interview list with Associated Employers. Ridenhower to work with Associated Employers to confirm dates.

deMores Park Construction discussion update -

-the letter from Zoning to the State Historical Society Board was reviewed and discussed. Public input was that this was a good letter but support from the Council would add another level of emphasis.

-the Carmen and Derwin Zuroff letter/petition with 38 signatures was reviewed and acknowledged.

- the public feels the major issue is the removal of the wall, but the use of the Park for “events” involving alcohol is of concern. The Park is no place for alcohol.

-Corneil feels the Council should show their support of the requests from the citizens.

-the Zuroffs advised that they had a brief discussion with Randy about their letters and Pat Weir was the only contact from SHSND.

-Ellison feels Council action will show a unified front from the City. Ellison moved the City Council go on record to support action as requested in the Zoning Board letter and to represent the will of the citizens who have requested the wall be reestablished. Seconded by Tczap.

Discussion:

D. Zuroff - all four points in the Zoning letter are important to support, without the Agreement this would never have happened.

Tczap - can the City have any impact? Taking down the wall was a clear violation of Zoning ordinances.

Kuntz - the City can support action but must also have a plan for what to do going forward.

Kuntz - suggest the wording related to the Agreement be changed to “Restructure”.

D. Zuroff - if I want to rent the Park who do I go to? Chris Dorfschmidt stated the request should be made to him. He will check the schedule and if the date is open he will work with the requester to rent the Park.

D. Zuroff - we are the last to know about changes, changes can happen in a heartbeat it seems.

Ellison and Corneil will write a letter supporting the citizens with Kuntz’s input. Motion passed unanimously.

New Business

Request by Chateau to use the City FEMA trailer – Chris Dorfschmidt withdrew the request as they found another solution. The City was willing to honor the request.

Event Permit for July 20-22– Kuntz and Lapp are in agreement with this request. Tczap moved the City approve the request from TRMF for an Outdoor Dance – Music Permit for July 20-22. Sexton seconded. Motion carried unanimously.

Request for approval of safety fence at 325 5th Street – Brought to the Council as a safety issue exists with the depth of the driveway. Ellison moved that the application for a safety fence at 325 5th Street be approved. Tczap seconded. Motion passed unanimously.

Raffle Permit for Hunters Feed November 9 - Slauter moved to approve the Raffle Permit for the Hunters Feed on November 9. Second by Ellison. Motion passed unanimously.

Slauter moved to approve the financials. Second by Tczap. Motion carried unanimously.

2910	FARMERS UNION	140.33
2911	NORTH DAKOTA DEPARTMENT OF HEALTH	70.62
2912	NORTH DAKOTA DEPARTMENT OF HEALTH	25.00
2913	NORTH DAKOTA DEPT OF HEALTH MUNICIPAL F	10.00
2914	ONE CALL CONCEPTS	24.10
2915	WASTE MANANGEMENT	186.40
2916	SOUTHWEST WATER AUTHORITY	14562.74
5179	ASSOCIATED SUPPLY Co., INC.	428.21
5180	BILLINGS COUNTY PIONEER	26.10
5181	BONITA STREITZ	21.29
5182	BRAUN DISTRIBUTING	95.82
5183	HAWKINS, INC.	617.20
5184	MAC'S INC.	93.70
5185	MENARDS-DICKINSON	83.11
5186	MIDSTATE TELEPHONE COMPANY	99.25
5187	NEVER ENOUGH THYME GREENHOUSE	49.79
5188	SOUTHWEST BUSINESS MACHINES, INC	343.00
5189	WALMART COMMUNITY/RFCSELLC	319.38
16601	APEX Engineering Group	4280.50
16602	BIG T CONSTRUCTION & LAWN SPRINKLERS	580.00
16603	BILLINGS COUNTY PIONEER	427.88
16604	BNSF Railway Company	1909.62
16605	BORDER STATES ELECTRIC SUPPLY	114.41
16606	CARLA STEFFEN	650.00
16607	Core & Main	1698.01
16608	DAKOTA DUST-TEX, INC.	156.15
16609	ELECTRONIC COMMUNICATIONS, INC.	6798.00
16610	FARMERS UNION	9.19
16611	FIRE SAFETY USA	769.03
16612	GRAINGER	128.55
16613	HIGHLANDS ENGINEERING & SURVEYING, PLLC	11802.50
16614	ITD	44.95
16615	Legal Edge Solutions, PLLC	2100.00

16616	MENARDS-DICKINSON	248.73
16617	MID-AMERICAN RESEARCH CHEMICAL	451.92
16618	MIDSTATE TELEPHONE COMPANY	667.90
16619	MIDWEST TONGS	239.10
16620	Nathaniel Awender	15.00
16621	NDLC	312.00
16622	NORTHERN IMPROVEMENT CO.	22083.50
16623	NORTHERN TOOL AND EQUIPMENT	1049.99
16624	Russel Lapp	70.40
16625	SOUTHWEST BUSINESS MACHINES, INC	225.97
16625	SOUTHWEST BUSINESS MACHINES, INC	225.97
16626	SOUTHWEST WATER AUTHORITY	49.58
16627	STAPLES	127.97
16628	STEIN'S, INC	182.56
16629	THEODORE ROOSEVELT MEDORA FDTN	22.70
16630	POSTMASTER	100.00
16636	JAMES J. WOSEPKA, PC	1260.00
16637	Office of the State Auditor	165.00

Payroll and other Pre-pays:

June Federal Payroll Taxes	11870.96
Payroll 6-1-18	9707.70
Payroll 6-15-18	16644.38
Payroll 6-29-18	16004.97

16587	NDPERS DEFERRED COMP	282.50
16631	DENTAL INSURANC AMERITAS	448.12
16632	AFLAC	575.46
16633	NDPERS DEFERRED COMP	295.00
16634	NDPERS HEALTH	7983.01
16635	NDPERS RETIREMMENT	4621.06
2909	ROUGH RIDER ELECTRIC COOP, INC	363.00
5178	ROUGH RIDER ELECTRIC COOP, INC	66.00
16570	ROUGH RIDER ELECTRIC COOP, INC	3766.96
16586	AT&T Mobility	517.31

Mayor Corneil read the announcements noting **the August meeting will be held August 14 at 7:00 pm (changed from August 7), cutoff for Agenda items will be August 10 at 12:00 pm. There will also be a Council Special Meeting on July 23 (Agenda will be published).**

Ellison moved to adjourn. Slauter seconded. Meeting was adjourned at 8:15 p.m.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor