

City of Medora
Minutes of Special Meeting

July 23, 2018

(Subject to Council Review and Approval)

Meeting was called to order at 6:00 p.m. by Mayor Todd Corneil. Present were Council Members Kinley Slauter and Tracy Sexton, John Tczap and Doug Ellison joined after a meeting conflict cleared. Mike Njos, Dell Beach, and Russell Lapp were also present.

TRMF Outdoor Dance-Music Permit, August 24 – Sexton moved to approve the permit request from TRMF for an Outdoor Dance-Music Permit, August 24. Slauter stated that as an employee of TRMF, there is a potential for conflict of interest. Since there is no direct and substantial personal or pecuniary interest in the matter, I intend to participate as necessary in the action. Motion seconded by Slauter. Motion passed unanimously

CVB Outdoor Dance-Music Permit, September 14 – Jim Bridger reviewed the proposed lay out of the event. The CVB is responsible to assure vendors are compliant. Slauter moved to approve the permit request from the CVB for an Outdoor Dance-Music Permit, September 14. Sexton seconded. Motion passed unanimously.

ND CPA Society Raffle Permit, August 21 - Slauter moved the request from the ND CPA Society for a Raffle Permit, August 21 be approved pending final approval by the City Attorney. Sexton seconded. Motion passed unanimously. (City Attorney approved July 24).

Preliminary Budget Review – Auditor Ridenhower reviewed the progress on preparation of the 2019 Budget. A Proposed Budget/Planning Calendar was reviewed and accepted. The focus for the meeting tonight is:

7/23 COUNCIL INPUT REVIEW AND DISCUSSION OF:

- EXPENDITURES ENTERED FROM DEPARTMENT INPUTS
- BENEFITS, PAYROLL, INCREASE SCENARIOS
- 2019 PROJECTS LIST
- 2019 REVENUE DRAFT
- MILL LEVY VALUE, MILL LEVY DIRECTIONAL DISCUSSION
- 2017 UTILITIES FINANCIAL OUTCOMES

Proposed expenditures were discussed for clarification and input. 2018 and 2019 Project Lists were also reviewed. It was suggested that the Auditor look into an electronic time entry system to replace the timeclocks to simplify the process. The approach for seasonal police officers and definition of duties of the Deputy Auditor were also discussed.

It was agreed that Council Members and Department heads would provide Ridenhower with Budget input by July 30 and the compiled data sent to the Council on August 3. Ridenhower will be away August 4-7.

There will be a Special Council Meeting to review and approve the Preliminary Budget for 2019 on August 8 at 4:30 p.m. so the City Preliminary Budget can be provided to the County by August 10 as required.

The next regular City Council Meeting will be August 14 at 7 p.m.

Tczap moved to adjourn. Slauter seconded. Without objection, meeting adjourned at 9:13 p.m.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor