

City of Medora
Minutes of Regular Meeting
April 3, 2018
(Subject to Council review and approval)

Meeting was called to order at 6:00 p.m. by Mayor Todd Corneil. Present were Councilmen Denis Joyce, John Tczap, Ben Brannum, and Kinley Slauter. City Engineer, Mike Njos and City Attorney, Sandy Kuntz were also present.

Minutes from the March 13 regular meeting and March 26 special meeting were reviewed. Slauter noted a change to March 26 minutes: "Slauter suggested that Jim Wosepka provide a memo to the Council suggesting tips to make the transition smoother (upon hiring a new City Auditor)." Brannum made the motion to approve the minutes, including the clarification. second by Slauter. Motion passed unanimously.

City Engineer, Mike Njos, reviewed his written Engineer's Report. The bid-letting for the Shared-Use Path is scheduled for April 13. Construction is to begin after August 1, 2018. Apex Engineering plans to present at the May Council meeting with lagoon expansion updates. Njos would like the shared-use path lighting to be revisited. The Prairie Engineering proposal for \$5,300 would provide 2-3 lighting options. After discussion regarding getting proposals from an engineer versus contractor estimates, it was agreed that Njos will get Berger Electric to give an estimate since they are currently working on a project in Medora.

The written police report was reviewed.

The Public Works and MCC written reports were reviewed. Public Works Director, Dell Beach, added that he is looking at dark green or dark brown tin for the new roof at the shop.

City Auditor, Carla Steffen, reported that after the first quarter of the year, she has no budget concerns. Wosepka CPA will be out April 25 to do the 2017 audit.

OB:

Theodore Roosevelt Medora Foundation filed a petition to consider the vacation of street between 6th Street and Broadway. According to City Ordinance, the next step would be to initiate the public hearing process. Attorney Kuntz wants a 10-day window after the last publication for the scheduled hearing date. After further discussion regarding vacating the street, Kuntz added that the purpose of the public hearing will be to hear concerns.

Dell Beach reported that he is waiting to get new estimates from H.A. Thompson to do sewer line repairs by the Chuckwagon building and he is hoping work can be done on April 30. Dell would also like to have a camera run down the line again. When the work is done the water will have to be shut off for a 10-hour curing time. Slauter stated the City should get an updated proposal and look at doing the work in

the fall since the project is not budgeted, and spring is a bad time of year to shut the water off for an extended time. Corneil stated Dell has a ballpark price and an April 30 date set. Slauter added there would have been plenty of time in the spring if the Council would have had the information sooner, but at this point fall seems better.

Attorney Kuntz addressed the Mayor stating there needs to be motions made on discussed items:

1. Tczap made the motion to file the petition, submitted by Theodore Roosevelt Medora Foundation to consider vacation of the street attached on their plat, with the City Auditor and to move forward with the noticing process. All costs of publication will fall on the petitioner. Second by Brannum. Motion carried unanimously.
2. Tczap made the motion to get quotes to repair the sewer line near the Chuckwagon building and get firm fall closure dates from TRMF of the girls' dorm and pizza parlor with work being done in fall of 2018. Second by Brannum. Motion carried unanimously.
3. Tczap made the motion to have Pace Construction camera the sewer line near the Chuckwagon building this spring and cut the tree roots if necessary. Second by Brannum. Motion carried unanimously.

NB:

The Dakota Western Auto Club, represented by Mark Sheels and David Anderson, thanked the City for their past support of the car show. Brannum made the motion to offer MCC rent reduction for the annual car show at half price. Second by Tczap. Motion passed unanimously.

BCI, represented by Rob Fontenot, did a presentation on drug activity in SW North Dakota. He runs the Drug Task Force for SW North Dakota. Fontenot thanked the Council for their support in the past and because of funding constraints, they will be asking for additional funding in the future. Chief Lapp added that the Police Dept. needs BCI to assist with cases and the City needs to be supportive of their work.

Doug Ellison submitted a letter to the Council requesting tree removal at 420 Broadway. It is in the sidewalk and it is displacing about 10.5 feet of the City curb and gutter. Corneil asked Attorney Kuntz how to proceed. Kuntz will research the ordinance and she recommends the City get cost estimates for removal. Table until May 1 Council Meeting.

A Gaming Site Authorization from the Bismarck Cancer Center Foundation to sponsor gaming at the Roughrider Hotel Banquet Room in October was reviewed. Kuntz stated she had no concerns. Tczap made the motion to approve the Gaming Site Authorization, second by Joyce. Motion passed unanimously.

Under Misc. Business, Corneil reported that Roughrider Electric will be doing some linework in alleyways through the central part of town this spring/summer. A list of events scheduled at the MCC for 2018 was presented for review.

Financials were presented. Slauter made the motion to accept the financials. Second by Joyce. Motion passed unanimously.

2848	SOUTHWEST WATER AUTHORITY	1932.81
2849	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
2850	ROUGH RIDER ELECTRIC COOP, INC	884.00
5170	ROUGH RIDER ELECTRIC COOP, INC	31.00
16427	10-8 VIDEO	1704.95
16429	ALLAN'S DECORATING CENTER, INC	75.15
16430	AMERICAN INSURANCE, INC	304.00
16431	BARBARA BOKINSKIE	39.46
16432	BILLINGS COUNTY PIONEER	34.00
16433	CHILLER SYSTEMS, INC	2886.17
16434	DAKOTA DUST-TEX, INC.	155.90
16435	EMERGENCY APPARATUS MAINTENANCE, INC.	551.35
16436	FARMERS UNION	1580.00
16437	HIGHLANDS ENGINEERING & SURVEYING, PLLC	8800.00
16438	HR COLLABORATIVE	600.00
16439	Legal Edge Solutions, PLLC	2100.00
16440	MIDSTATE TELEPHONE COMPANY	636.95
16441	MUNICIPAL GOVERNMENT ACADEMY	665.00
16442	ND INSURANCE DEPT	60.00
16443	POSTMASTER	100.00
16444	PRAIRIE LUMBER COMPANY	9.58
16445	RADISSON HOTEL	167.40
16446	SOUTHWEST WATER AUTHORITY	44.02
16447	Wingate by Wyndham	334.80
16459	ROUGH RIDER ELECTRIC COOP, INC	2886.17

Payroll and Other Pre-pays:

March Federal Payroll Taxes	5948.49	
Payroll 3-9-18	8895.01	
Payroll 3-23-18	11381.24	
16404	NDPERS Def Comp	352.00
16417-16420	Retirement Reimbursements	8230.88
16421	Aflac	417.60
16422	Ameritas (Dental)	693.29
16423	Avesis (Vision)	75.29
16424	NDPERS Def Comp	352.00
16425	NDPERS Retirement	3329.28
16426	Office of State Tax Commissioner	564.19
16428	NDPERS Health	7743.87
16405	AT&T Mobility	134.24
16406	AT&T Mobility	350.86

There being no other business, Brannum made the motion to adjourn. With no objection, meeting was adjourned at 7:35 p.m.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Carla Steffen, City Auditor