

City of Medora
Minutes of Special Meeting
March 26, 2018
(Subject to Council Review and Approval)

Meeting was called to order at 9:02 a.m. by Mayor Todd Corneil. Present were Councilmen Denis Joyce, John Tczap, Ben Brannum and Kinley Slauter. The purpose was to accept the resignation of City Auditor Carla Steffen.

The Council discussed the ad prepared by Steffen to be placed in the papers and all agreed to accept the ad as is and move forward with getting it placed on March 27th, 2018.

Slauter made the motion to accept Steffen's resignation for May 4th instead of April 13th. Motion seconded by Tczap. Motion passed unanimously.

Slauter also noted that in the new policy manual the job description should be updated to fit the job.

Joyce made mention that Wosepka's office be contacted to see if there needs to be anything special done with auditor leaving. Slauter said Steffen can contact Wosepka's office about any transition between outgoing and new auditor and memo or e-mail Council with any information she receives.

There being no other business, Slauter moved to adjourn. Without objection, meeting adjourned at 9:13 a.m.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Barb Bokinskie, Deputy Auditor