

MEDORA PLANNING AND ZONING COMMISSION

Official Proceedings on April 18, 2017

(Subject to board review and approval)

Meeting was called to order at 6:00 p.m. by President Kinley Slauter. Present were Aaron Axvig, Ian Connors, Ben Brannum, and Jim Bridger. Minutes from the March 21 meeting were reviewed. Connors made the motion to approve the minutes as presented. Second by Bridger. Motion passed unanimously.

Application No. 17-06, a proposal by Jodi Schweitzer (Farmhouse Café) at 314 Pacific Ave. to install signage, was reviewed. 2 signs would be placed on the railing. They would be the same size as what was previously in place. 1 sign would be above the door to the café. Brannum made the motion to approve Application No. 17-06 as presented. Second by Connors. Motion passed unanimously.

Application No. 17-07, a proposal by Jodi Schweitzer (Hatlee & Bree) at 378 Pacific Ave. to reconfigure signage, was reviewed. A new sign would go above the store front to replace what is currently there. The vinyl coffee cup decal on the door would be removed and vinyl wording would be placed on the 2 larger windows similar to the CVB window signage. Bridger made the motion to approve Application No. 17-07 as presented. Second by Brannum. Motion passed unanimously.

Application No. 17-08, a proposal by TRMF to repaint the metal laundry building at 340 4th Street, was reviewed. The color would be a pewter gray. Brannum made the motion to approve Application No. 17-08 as presented. Second by Connors. Motion passed unanimously.

Application No. 17-09, a proposal by TRMF at 340 4th Street to repaint the "Eaton" house a warm gray, was reviewed. Trim would be painted the existing color. Connors made the motion to approve Application No. 17-09 as presented. Second by Axvig. Motion passed unanimously.

Application No. 17-10, a proposal by Mary Jean Brannum at Red Trail Campground, to move the existing fence north 10 feet, was reviewed. There was discussion regarding where the exact property line is. Brannum stated there is a survey and pins, but that information was not provided to the Commission. There was no action taken on this application. It was the consensus that the broken fence does need to be repaired in its current location. Brannum stated it will get repaired.

Application No. 17-11, a proposal by TRMF at the Mini Golf location to reside the building, place new doors on the restrooms, and rebuild the fence around the pool, was reviewed. The siding on the building would be the exact siding that is on the Medora Motel. The fence would be cedar plank wood and stained white. Brannum made the motion to approve Application No. 17-11. Second by Bridger. Motion passed unanimously.

Application No. 17-12, a proposal by Jodi Schweitzer (Farmhouse Café) at 314 Pacific Ave. to have a sandwich board, was reviewed. After review of Ordinance 6.0603, the Commission would like Schweizer to bring exact renderings to the May meeting. No action was taken on this application.

Application No. 17-13, a proposal by Denis Joyce at 225 E. River Road South to stain 2 decks to match the porch, was reviewed. Connors made the motion to approve Application No. 17-13 as submitted. Second by Joyce. Motion passed unanimously.

Application No. 17-14, a proposal by TRMF to add show signage at 250 3rd Ave. on the Town Square Showhall, was reviewed. Showtimes would be on the lower left door and a promotional photo would be on the right door. A "Gospel Brunch" sign would replace the former Chuckwagon sign. The number of signs would be the same as what is currently on the building. Bridger made the motion to approve Application No. 17-14 as presentd. Second by Connors. Motion passed unanimously.

Application No. 17-15, a proposal by TRMF at 275 Broadway to replace signage on Old Town Hall Theater, was reviewed. The historic sign on the front of the building will remain in place and all other current signs would be removed. 2 Old Town Hall signs would be placed on the new addition. The font would be the same as the historic sign would be similar to the RR Hotel signage. The proposal also includes promotional signage for each of the 3 shows that will be held there this summer. This signage would replace sandwich boards used in the past. The importance of having signage to promote the shows was discussed. Bridger made the motion to approve Application No. 17-15 as presented. Second by Brannum. Motion passed unanimously.

Under Misc. Business, Rick & Tracey Berg along with their project manager, presented updates to Application 16-34; new home. The home will be constructed of rock and log. The rock will be moss color and the stain of the log wood will be fruitwood. The first choice for windows is firebrick red. The front gable will be a wood-looking siding and the fascia would match the color of the gable. The shingles are weathered wood. If gutters are placed on the home, that does not need to go through Zoning. Slaughter stated that the Commission would like to review selections periodically instead of separate applications for every update. The Commission had no objection to the samples presented. Berg's will get copies of the material color brochures to Steffen for file submission.

Next, Slaughter presented updates to Application 16-40; Old Town Hall Addition. A computer-generated rendering will be added to the file which shows sidewalk and landscaping placement. Slaughter added there will be no wooden porch that was shown on the original renderings. Cement vs. wood for the sidewalk areas was discussed. The Commission is open to a warm brown-tone sidewalk.

The last item of Misc. Business was discussion regarding Zoning Commission absences. Ordinances and tradition were reviewed. Slaughter is bringing this to the Commission because as President running the meetings it can be very distracting having a member phone in. He asked that the Commission consider 2 options:

- 1) Continue to allow absent members to phone in

2) Absent members can join by phone only when deemed an emergency by the Commission.

It was the consensus to go with option 2 and the Auditor or President should be contacted in advance if there is a planned absence so a decision can be made at the start of the meeting regarding allowing absent member to phone in. This invitation would be extended to every absent member. Steffen will have Attorney Kuntz review this policy.

There being no other business, moved to adjourn. Without objection meeting adjourned at 7: 45 p.m.

ATTEST: _____ Kinley Slauter, President

ATTEST: _____ Carla Steffen, City Auditor