

City of Medora
Minutes of Regular Meeting
August 2, 2016
(Subject to Council review and approval)

Meeting was called to order at 7:00pm by Mayor Todd Corneil. Present were councilmen Kinley Slauter, John Tczap, and Ben Brannum. City Engineer Mike Njos and City Attorney Sandra Kuntz were also present.

Minutes from the July 5 regular meeting were reviewed. Tczap moved to approve the minutes as presented and Brannum seconded. Minutes were unanimously approved.

Mike Njos, City Engineer, presented his monthly report. The July 10 storm was reported to dump about 2.5" of rain in ½ hour. The result was flooded and silted streets. 3 different locations have been identified as needing improvement to prevent this from happening again: 6th Street silting from NDDOT I94B culverts, TRNP entrance road culvert and drainage canal, intersection of 3rd Ave. and 4th Street from TRNP silt pond. Dell Beach and Njos have been in contact with the agencies involved and several of the issues have already been taken care of. Njos recommended that if the City is going to clean out the ditch on TRMF property, they should get an easement. Tczap stated that in the past TRMF and the City have worked together. Njos is putting together a storm drain maintenance map. Njos also reported that the 2nd Street project will begin once the BNSF permit and change order are approved. Axtman & Associates has been given the notice to proceed to provide landscape architect services for a master plan of the tennis court area.

Attorney Kuntz reported that she is still waiting for final updates from SW Water's attorney before presenting a new contract for the City to sign. Work is being done to update the City's floodplain ordinance and Kuntz will send it to Steffen when complete.

The June and July written Ambulance Report were reviewed. The written police report for the month of July was also reviewed. Chief Bey added that Officer Awender has been appointed to serve as Director of Security for the City. Bey stated that several strangers on the street stop to thank the police officers for their service. Corneil added that local law enforcement is appreciated.

Public Works Director, Dell Beach, reported that he has been working on the drainage issues. Everything else is going well. Under the MCC Report, a written proposal from Jacobsen Music to repair/replace the sound system in DeMores Hall was reviewed. Dell Beach will also review before a final decision is made. Billings County Principal, Shae Peplinski, appeared before the Council requesting the possible use of the MCC following water damage at DeMores School from roof repairs. Peplinski thanked the City for use of the gym for phy ed classes in the past and other assistance that has been offered in recent months. There is the possibility that DeMores School may need to relocate students for the start of the school year if repairs to the school are not complete. They are requesting the possible use of the Centennial Room and the Kitchen. Corneil asked if they have any definite timeline. At this point, the priorities are getting the roof repairs finished, then the electrical and fire alarms, with carpet and other repairs being

last. Tczap stated the City should offer as much support as possible and communication should remain open so we know how the school would like to proceed. Kuntz stated we would just want insurance documentation listing the MCC on their liability insurance if students are attending school here. Peplinski will have more information following August 9 and she will stay in contact with Steffen. Chief Bey thanked Peplinski and the school staff for their extra work while there have been several fire alarm issues. Tczap made the motion to enter into a formal contract with DeMores School (if use of the MCC is needed) which would include a rental agreement and an insurance endorsement listing the City. Second by Brannum. Motion passed unanimously.

Steffen presented the City Auditor's report. Steffen read thankyou correspondence from Carl Larson, Chairman of the Medora Car Show. A thank you from Mary Griffin regarding the 1st Street South Project was also read. St. Mary's Church would like permission to store their electric piano in the MCC during the winter months. Kuntz stated there should be a contract in place stating the owner of the piano is responsible for the insurance while stored here. The Fire Department would like an increase to the accident insurance coverage. The current annual premium is \$891.26 and increasing the coverage for the maximum death, accident, and disability coverage would cost an additional \$1,663.41. Corneil stated that he has visited with Chief Koester about this and Corneil would like the additional coverage to be approved. Brannum made the motion to approve the additional coverage to the Fire Dept. accident insurance policy. Second by Slauter. Motion passed unanimously. Steffen submitted an insurance claim for damages to the pool covers and the east fence at the swimming pool during the July 10 storm. This claim has been approved. HUD funds have been released and the City can move forward with the MCC handicap bathroom project. The project must be completed by June 30, 2017. A budget amendment is needed to account 505-45200-382 for \$6,000 because of expense to ventilate the building for the new pool heater. Tczap made the motion to approve the budget amendment. Second by Brannum. Motion passed unanimously. A spreadsheet showing the surge funding expenditures was reviewed. \$159,500 is remaining and this will go toward completion of the 2nd Street South Project. Steffen thanked Deputy Auditor, Barb Bokinskie, for all the extra tasks she has helped with this summer. Jim Wosepka reviewed the 2015 audit report. There were no findings and he said the city staff is doing a good job. He stated that he is always available to answer any questions regarding the report. Tczap thanked Wosepka and Steffen for their work with this. Brannum made the motion to approve the 2015 audit report. Second by Tczap. Motion passed unanimously.

Under Old Business, there has been no correspondence from Dakota Taxi. Kuntz will still research how other cities license their taxi services. The crosswalk on East River Road was not painted when TRMF had painters out striping the parking lot at the Life Skills Center. Dell received a locate for the crosswalk signs. There has been no discussion yet with the County regarding changing the speed limit. Tczap will follow-up on this. No further information has been received regarding moving the river crossing marker.

Tom Wilhelmi, Beach Cable, presented an update. He stated the City of Medora has 3 options: find another cable provider; keep what the City owns; get cable from Beach Cable. Tczap would like to sit down one-on-one with Wilhelmi so the best decision can be made. They will meet later this week and a special meeting will be called if necessary. Beach Cable would be willing to buy the equipment for

channels 2-24 from the City for a price of \$8,856.25. The City would continue to use existing infrastructure if they continue to buy monthly signal from Beach Cable. A right to use contract would need to be entered into at an additional monthly cost of \$1,950. Beach Cable would not be able to take over monthly billing through Midstate Communications. There was discussion regarding exploring other options. Budget and rate concerns were also discussed.

The Council declined to act on a request from the Domestic Violence and Rape Crisis Center for financial support in 2017.

With Corneil's election as Mayor, his Council Seat was left vacant until the 2018 election. Corneil appointed Denis Joyce to fill the vacant seat. Slauter made the motion to ratify Mayor Corneil's appointment of Denis Joyce. Second by Tczap. Motion passed unanimously.

Brannum motioned to approve financials. Second by Tczap. With all ayes the following financials were approved.

2752	ASAP PUMPING SERVICE, LLC	300.00
2753	ONE CALL CONCEPTS	8.00
2754	SOUTHWEST WATER AUTHORITY	19229.05
2755	THEODORE ROOSEVELT MEDORA FDTN	16875.00
2756	WASTE MANANGEMENT	218.74
5088	ASSOCIATED POOL BUILDERS	6014.00
5089	BRAUN DISTRIBUTING	45.30
5090	FARMERS UNION	300.00
5091	HAWKINS, INC.	3012.34
5092	MIDSTATE TELEPHONE COMPANY	31.85
5093	RECREATION SUPPLY CO	491.16
5094	RUNNINGS SUPPLY, INC.	7.92
5095	WALMART COMMUNITY/RFCSLLC	235.69
15160	AMERICAN INSURANCE, INC	10370.00
15161	BELFIELD AUTO SUPPLY, INC	54.99
15162	BILLINGS COUNTY PIONEER	781.16
15163	CHILLER SYSTEMS, INC	3500.47
15164	DAKOTA DUST-TEX, INC.	242.00
15165	GRAINGER	286.32
15166	HIGHLANDS ENGINEERING & SURVEYING, PLLC	1805.00
15167	ITD	27.10
15168	JAMES J. WOSEPKA, PC	1600.00
15169	JOB SERVICE ND-Unemployment Insurance	469.89
15170	MEDORA CONVENIENCE & LIQUORS	23.96
15171	MID-AMERICAN RESEARCH CHEMICAL	194.77
15172	MIDSTATE TELEPHONE COMPANY	818.36
15173	ND Insurance Department	2247.96
15174	NDAOGPC, c/o Janet Sanford	4000.00
15175	NDLC	303.00
15176	NEWBY'S ACE HARDWARE	252.38
15177	NORTHERN IMPROVEMENT CO.	1117.50

15178	POSTMASTER	100.00
15179	RUNNINGS SUPPLY, INC.	29.99
15180	SLAUTER, KINLEY	144.07
15181	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	720.00
15182	SOUTHWEST WATER AUTHORITY	49.33
15183	STAPLES	90.91
15184	STEIN'S, INC	182.32
15185	THE HARTFORD	891.26
15186	UPDIKE PLUMBING	500.00

Payroll and Other Pre-Pays:

7-1-16	Payroll	14,845.16
7-15-16	Payroll	17,167.14
7-29-16	Payroll	14,493.99
July Federal Payroll Taxes		14,668.57
15153	AFLAC	241.92
15154	Ameritas (Dental)	693.88
15155	Avesis (Vision)	59.44
15156	NDPERS Retirement	4,915.07
15158	NDPERS Def Comp	596.00
15159	NDPERS Health	6,845.12
2751	ROUGH RIDER ELECTRIC COOP, INC	653.00
5087	ROUGH RIDER ELECTRIC COOP, INC	247.00
15106	BNSF Railway Company	2400.00
15107	ROUGH RIDER ELECTRIC COOP, INC	4021.19
15108	Paradise Cleaners	268.38
15132	AT&T Mobility	142.42
15133	AT&T Mobility	323.27
15134	BNSF RAILWAY COMPANY	775.00

Corneil read the announcements. There being no other business, Brannum motioned to adjourn. With no objection, meeting was adjourned at 9:00 pm.

Attest: _____ Todd Corneil, Mayor
 Attest: _____ Carla Steffen, Auditor