

City of Medora  
Minutes of Regular Meeting  
May 2, 2017  
(Subject to Council review and approval)

Meeting was called to order at 6:00 p.m. by Mayor Todd Corneil. Present were Councilmen Denis Joyce, John Tczap, Ben Brannum, and Kinley Slauter. City Attorney, Sandy Kuntz was also present.

Minutes from the April 4 regular meeting, April 4 Board of Equalization meeting, and April 11 & April 21 special meetings were reviewed. Joyce would like clarification to the April 4 minutes under the Public Works Report. The meter at the Bunkhouse needs to be replaced because it is not accurate with low-flow. Joyce made the motion to approve the minutes noting this correction, second by Brannum. Motion Passed unanimously.

The monthly written Engineer Report was reviewed. Njos is still waiting on prices for street patching from Northern Improvement. When Pace recently cleaned sewer lines, they also ran a camera from the sewer main at the Convenience Store, south under the RR tracks, to the manhole near the lift station. The limits of main replacement between the manhole and RR fence have been identified. Location and needs for additional slide gates and check valves to protect the City from potential flooding have also been identified. Njos is getting quotes from a supplier and contractor.

Updates on the drainage ditch cleaning were presented. Wendy Ross, TRNP Superintendent, stated the Park will clean out the two areas on the hill. Njos had visited with her and there was discussion that the City would partner with the Park regarding the expense. Corneil added that Cordova is working in the area, so it would be ideal to get the work done soon. Ross stated it would be about a week before all of the Park compliance paperwork is complete. Joyce made the motion to cost share with TRNP on the drainage ditch cleaning, details to be negotiated. Discussion—The Park micro-budget could handle this smaller expense of cleaning out the two areas on the hill and Ross will continue to meet with Njos regarding a larger plan moving forward. Motion passed unanimously.

City Attorney, Sandy Kuntz, reported she has been handling random criminal issues.

The monthly written ambulance and police reports were reviewed. Attorney Kuntz questioned Chief Lapp what the nature of the general police calls on his monthly report are. Lapp stated they are calls answered on their cell phones.

Public Works Director, Dell Beach, submitted a monthly written report. He also presented estimates for sewer line repairs by the Chuckwagon and the Convenience Store. There was discussion about it being too close to season start-up to do the more extensive repairs by the Chuckwagon. If possible, the Council would like this work delayed until fall. Dell stated it is more critical to get the line repaired by the Convenience Store. Slauter moved to accept the Cordova estimate of \$4,634 to do the repairs by the Convenience Store as soon as possible, and accept the H.A. Thompson estimate of \$8,950 to do the

repairs by the Chuckwagon in the fall. Discussion—Dell is to check with H.A. Thompson that they will hold that estimate until fall. Motion passed unanimously.

Dell added that the County is willing to sell the City a used truck for snow removal needs at a cost of \$25,000. Joyce made the motion to purchase the truck for \$25,000. Second by Tczap. Motion passed unanimously.

Brett Osterman submitted a written MCC report. Slauter questioned if the bathroom project is a 100% complete. Steffen stated that she had a call from Kolling and the work will be complete by next week.

City Auditor, Carla Steffen, reported the Final CDBG hearing on the federal funding for the bathroom project is May 12. Jim Wosepka will be out to do the annual audit tentatively the second week in June. ND Rural Water was out in April to do a rate analysis and assist with the Consumer Confidence Report. Steffen has been in contact with ND Cares and we still hope to do an informational event for veterans this fall in Medora.

Landscape Architect, Jake Axtman, was present to offer the Masterplan for the Park Project. He reviewed the process that has finally led to this Masterplan. After a video presentation, budget estimates were presented to the Council. Axtman added the numbers are estimates and not firm budget numbers. The Committee will now move forward with establishing funding sources, including grants and in-kind donations, along with establishing phasing. Tczap thanked Axtman and the Committee adding that he feels we can get this project done. Corneil also thanked Axtman for the good presentation.

Updating the cat ordinances was the next item of business. Attorney Kuntz is looking for feedback after distributing some sample ordinances at the April meeting. The Delaware City sample seems to be closest to what Medora is currently following. Discussion included who is liable in fostering this type of program; area covered should be specified; at what point is care discontinued; what will the City budget be for this program; individual reimbursement vs. reimbursement to specified vet clinic; provision for euthanizing. Resident Carmen Zuroff added that ear-marking is already being done when the cats are trapped and hauled to vet clinic by volunteers. Currently neutering and 4 certain shots are being administered. Carmen Zuroff and Sandy Baertsch would be willing to continue as the primary contact people and would initialize all approved receipts for payment. Kuntz will put the details together for a first reading. Corneil thanked Zuroff and Baertsch for their work with this.

Under New Business, Joyce made the motion to designate The Billings County Pioneer as the Official Newspaper for the City of Medora. Second by Brannum. Motion passed unanimously. Bill and Joanne requested a MCC rent reduction for the 31<sup>st</sup> Annual Cowboy Poetry Gathering. Slauter made the motion to offer a 50% discount for the 2017 rent. Second by Brannum. Motion passed unanimously. Brannum made the motion to approve Raffle Permit 02-2017 submitted by the Medora Chamber of Commerce. Second by Joyce. Motion passed unanimously.

Under Misc. Business, Sandy Kuntz stated that she will bring legislative updates to the June meeting. Brannum would like Dell Beach to get rid of the old cable supplies at the shop. They are outdated and

no longer on inventory. Joyce suggested he talk to Dennis Streitz about placing them in a dumpster. Joyce would like the American and ND flags placed in the Roosevelt Room when there are meetings.

Joyce made the motion to accept the financials. Second by Tczap. Motion passed unanimously.

2779	ONE CALL CONCEPTS	9.10
2780	PACE CONSTRUCTION, INC	4003.00
2781	SOUTHWEST WATER AUTHORITY	2446.52
2782	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
2783	THEODORE ROOSEVELT MEDORA FDTN	18500.00
2784	WASTE MANANGEMENT	271.25
15736	ALLAN'S DECORATING CENTER, INC	199.78
15737	BELFIELD AUTO SUPPLY, INC	22.27
15738	BILLINGS COUNTY PIONEER	199.28
15739	BRAUN DISTRIBUTING	12.20
15740	CHILLER SYSTEMS, INC	1632.91
15741	DAKOTA DUST-TEX, INC.	159.35
15742	FARMERS UNION	3285.44
15743	FOUR SEASONS TROPHIES	92.81
15744	HIGHLANDS ENGINEERING & SURVEYING, PLLC	2781.25
15745	ITD	40.65
15746	JOB SERVICE ND-Unemployment Insurance	719.34
15747	Kolling and Kolling, Inc.	106489.40
15748	LINDBO WELDING SALES & SERVICE	5200.00
15749	MENARDS-DICKINSON	257.95
15750	MID-AMERICAN RESEARCH CHEMICAL	619.40
15751	MIDSTATE TELEPHONE COMPANY	731.57
15752	MUNICIPAL GOVERNMENT ACADEMY	25.00
15753	POSTMASTER	200.00
15754	QUALITY QUICK PRINT	109.00
15755	RAILROAD MANAGEMENT CO III, LLC	583.61
15756	SMART COMPUTERS & CONSULTING	47.63
15757	SOUTHWEST BUSINESS MACHINES, INC	94.56
15758	SOUTHWEST WATER AUTHORITY	43.22

**Payroll and Other Pre-pays:**

April Federal Payroll Taxes		11222.65
Payroll 4-7-17		18849.09
Payroll 4-21-17		7945.42
15728	Ameritas (Dental)	693.29
15729	Avesis (Vision)	75.29
15730	NDPERS Retirement	3522.68
15731	NDPERS Def Comp	613.00
15734	AFLAC	299.16
15735	NDPERS Health	7055.98
2895	Roughrider Electric	686.00

5123	Roughrider Electric	30.00
15718	Roughrider Electric	1702.00
15727	AT&T Mobility	320.96

Mayor Corneil read the announcements. There being no other business, Tczap made the motion to adjourn. With no objection, meeting was adjourned at 7:48 p.m.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Carla Steffen, City Auditor