

City of Medora
Minutes of Regular Meeting
December 6, 2016
(Subject to Council review and approval)

Meeting was called to order at 6:00pm by Mayor Todd Corneil. Present were Councilmen Ben Brannum, Kinley Slauter, John Tczap, and Denis Joyce. City Attorney Sandy Kuntz and City Engineer Mike Njos were absent.

Jerry Shae was added to the Agenda. Minutes from the Nov. 1 regular meeting were reviewed. Tczap moved to approve minutes. Second by Joyce. Minutes were unanimously approved.

The written police report for the month of November was reviewed. Chief Bey added thanks to Dell Beach for getting the snow removed so quickly and for getting the street lights working on 6th. Beach stated the County brought two trucks into the city to help remove the snow pile

The monthly written Engineer Report from Mike Njos was reviewed. The 1st Street South/2nd Street Extension project is complete. Joyce made the motion to accept the change order in the amount of \$8,144.50 from Cordova Construction. Second by Brannum. Motion passed unanimously.

Public Works Director, Dell Beach, reported he has been moving snow and Christmas decorating. The fire alarm system has been updated at the Medora Community Center. The city can enter into a contract with Simplex Grinnel for fire alarm monitoring. The fire department and city would be contacted when an alarm or trouble signal is received. The cost is \$384/year for 5 years. Slauter made the motion to enter into the contract with Simlex Grinnel. Second by Tczap. Motion passed unanimously. Beach asked the Council how they would like to proceed with the sewer line that is sagging under the railroad by the Convenience Store. The video from Pace Construction shows where the line sags. Mayor Corneil and Mike Njos have not seen the video yet. The council would like more updates after the video is reviewed. MCC Director, Brett Osterman, had no report.

City Auditor, Carla Steffen, reported the final insurance payment for damages at the swimming pool in July has been received. Information regarding Experience Works was presented. The final parks & rec surveys have been compiled. Packets of results were presented to the Council. The next step will be to establish a committee of 3 or 4 people to work with the landscape architect.

Resolution 02-2016 was presented for final review. Tczap made the motion to approve Resolution 02-2016. Second by Slauter. Joyce, aye; Tczap, aye; Brannum, nay; Slauter, aye.

RESOLUTION NO. 02-2016

A RESOLUTION FOR HISTORIC MEDORA AND BILLINGS COUNTY TO SUPPORT RESOLUTION 02-2016 TO ADDRESS SAFETY OPTIONS FOR FOOT TRAFFIC IN AND ALONG THE ROUTES INTO AND THROUGH MEDORA

Whereas the City Council of Medora and Board of Commissioners, Billings County, North Dakota desire to enter into a reciprocal agreement to address speed limit reduction, signage, creation of a crosswalk, and other safety options for foot traffic between the Bunkhouse and the new Life Skills Center; and between from the top of the hill to the City and County shops to Pacific Ave; and

Whereas, the City Council and Billings County hereby unanimously voted to support and adopt Resolution 02-2016 in its entirety; NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HISTORIC MEDORA AND THE BOARD OF COMMISSIONERS, BILLINGS COUNTY:

Section 1. That the findings contained in the Preamble of this Resolution are determined to be true and correct and are hereby adopted.

Section 2. That the undersigned agree that the area from the Bunkhouse on East River Road and the new Life Skills Center be improved with proper pedestrian crossing signs with recommended speed reduction to 15 mph; together with proper signage, painting and striping of the crosswalks, adding a push button crosswalk at the new Life Skills Center with lights that flash when pedestrians are crossing, and no parking on East River Road. Cost sharing would be such that the County agrees to buy, order, and install the signs as well as approve of the recommended speed reduction, and, the City agrees to pay for and place proper crosswalk painting and striping on the pavement.

Section 3. All prior resolutions in conflict with this Resolution are hereby repealed.

Section 4. If any provision, section, subsection, sentence, clause, or phrase of this Resolution, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Resolution or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Resolution that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionally, voidness or invalidity of any other portion hereof, and provisions of this Resolution are declared to be severable for that purpose.

Section 5. This Resolution shall be passed finally on the date of its introduction and shall take effect immediately upon its passage and approval by the undersigned.

ADOPTED: December 6, 2016

Todd Corneil, Mayor

Board of Commissioners, Billings County

ATTEST:

ATTEST:

Carla Steffen, Medora Auditor, Final Passage:

The Floodplain Ordinance was presented with final changes. It was the consensus of the Council to table passage until they can have further discussion with City Attorney and City Engineer.

Jerry Shae addressed the Council requesting permission to apply for a city liquor license. He purchased the Betty Cornell house and would like to remodel the building to accommodate a commercial wine bar. The proposed outdoor seating would have to be included in the square footage on the application. There was discussion regarding parking. Joyce made the motion to allow Shae to apply for a liquor license, second by Slaughter. Motion passed unanimously. Shae will also be presenting exterior remodel plans to the Zoning Commission.

2017 Beer and Liquor License applications were then reviewed: Boots Bar & Grill, Little Missouri Club, Badlands Saloon, and the Rough Riders Hotel had applied for On-and Off-Sale of Beer and Liquor as well as Sunday Open permits. The Medora Convenience Store had applied to sell Off-Sale Beer and Liquor and also requested Sunday Open permits. Steffen stated that Attorney Kuntz reviewed the applications and had no concerns. Motion by Brannum to approve all Beer and Liquor applications as presented. Second by Joyce. Motion carried unanimously.

Notification of SW Water rate increase for year 2017 was reviewed. The current charge of \$4.15/1000 gallons is being increased to \$4.26/1000 gallons. Notification of Theodore Roosevelt Memorial

Foundation garbage increase of 9.25% for year 2017 was reviewed. After extensive discussion about the continued operation of public utilities in a deficit, it was the consensus to contact ND Rural Water about having a free rate analysis done. The City will also work closer with TRMF to establish a garbage contract. Joyce made a motion to increase the City water rate beginning January of 2017 to \$4.37/1000 gallons (after the first 2000 gallons covered in the \$14 maintenance fee), raise the current garbage rates by 10%, raise the current sewer rates by 10%. Second by Slauter. Motion carried unanimously.

Kinley Slauter's term on the Zoning Commission expires December 31, 2016. Tczap made the motion to reappoint Slauter to a 5-year term. Second by Joyce. Slauter stated he is willing to serve another term. Motion carried unanimously.

The annual trailer lease for Nathaniel Awender was presented for renewal. Tczap made the motion to renew the annual lease with no changes. Second by Joyce. Motion passed unanimously.

Raffle Application 03-2016, a request from Medora Chamber of Commerce for a raffle during Cowboy Christmas, was reviewed. Tczap made the motion to approve Raffle Application 03-2016. Second by Brannum. Motion passed unanimously.

Christmas bonuses for full-time employees were reviewed. Joyce made the motion to give bonuses of \$150 base plus \$25 for each year of service. Second by Tczap. Motion carried unanimously.

Pete Hegge submitted a letter resigning from the Zoning Commission as of December 31, 2016, because he will no longer be residing in city limits. An appointment to complete his term will be made at the January, 2017 council meeting.

Financials were presented. Tczap made the motion to approve the financials. Second by Brannum. Motion passed unanimously.

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| 2864 | BEACH CABLE | 4217.91 |
| 2865 | HOUSER, INC. | 480.00 |
| 2866 | MID-AMERICAN RESEARCH CHEMICAL | 5946.29 |
| 2867 | ND RURAL WATER SYSTEMS ASSOC | 230.00 |
| 2868 | ONE CALL CONCEPTS | 11.00 |
| 2869 | PACE CONSTRUCTION, INC | 9600.14 |
| 2870 | SOUTHWEST WATER AUTHORITY | 2268.39 |
| 2871 | Wally Owen | 3202.20 |
| 2872 | WASTE MANANGEMENT | 161.67 |
| 15422 | AIRE-MASTER OF NO.DAK. | 26.00 |
| 15423 | BELFIELD AUTO SUPPLY, INC | 122.74 |
| 15424 | BILLINGS COUNTY PIONEER | 281.20 |
| 15425 | BLACK MOUNTAIN SOFTWARE, INC. | 5576.00 |
| 15426 | BLUE TARP FINANCIAL | 199.96 |
| 15427 | CARLA STEFFEN | 51.19 |
| 15428 | CORDOVA CONSTRUCTION INC. | 39220.50 |
| 15429 | D F LIGHTING CO | 1081.57 |

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| 15430 | DAKOTA DUST-TEX, INC. | 284.10 |
| 15431 | DAKOTA PUMP & CONTROL, Inc. | 8360.00 |
| 15432 | FARMERS UNION | 142.53 |
| 15433 | HEIMAN FIRE EQUIPMENT | 3324.28 |
| 15434 | HIGHLANDS ENGINEERING & SURVEYING, PLLC | 3705.00 |
| 15435 | ITD | 336.30 |
| 15436 | MIDSTATE TELEPHONE COMPANY | 781.52 |
| 15437 | NEWBY'S ACE HARDWARE | 36.83 |
| 15438 | PACE CONSTRUCTION, INC | 1000.00 |
| 15439 | POSTMASTER | 300.00 |
| 15440 | PRAIRIE LUMBER COMPANY | 2228.80 |
| 15441 | QUALITY QUICK PRINT | 150.00 |
| 15442 | REICHERT ARMSTRONG | 427.50 |
| 15443 | SIMPLEX GRINNELL LP | 5367.66 |
| 15444 | SOUTHWEST BUSINESS MACHINES, INC | 426.05 |
| 15445 | SOUTHWEST WATER AUTHORITY | 48.39 |
| 15446 | STAPLES | 42.98 |
| 15447 | STEIN'S, INC | 599.19 |
| 15448 | THEODORE ROOSEVELT MEDORA FDTN | 500.00 |
| 15449 | W.S. DARLEY & CO. | 877.91 |

Payroll and Prepays:

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| 11-4-16 | | 11,446.70 |
| 11-18-16 | | 9,154.82 |
| November Payroll Taxes | | 6,792.28 |
| 15411 | AFLAC | 161.28 |
| 15412 | NDPERS Def Comp | 613.00 |
| 15413 | NDPERS Retirement | 3,736.82 |
| 15414 | Ameritas (Dental) | 752.68 |
| 15415 | Avesis (Vision) | 90.87 |
| 15421 | NDPERS Health Insurance | 7,681.17 |
| 2776 | SOUTHWEST WATER AUTHORITY | 3418.77 |
| 2777 | ROUGH RIDER ELECTRIC COOP, INC | 493.00 |
| 2778 | SOUTHWEST WATER AUTHORITY | 698.13 |
| 5115 | ASSOCIATED SUPPLY Co., INC. | 4929.00 |
| 5116 | ROUGH RIDER ELECTRIC COOP, INC | 30.00 |
| 5117 | SOUTHWEST WATER AUTHORITY | 1000.00 |
| 15396 | CORDOVA CONSTRUCTION INC. | 89095.68 |
| 15397 | ROUGH RIDER ELECTRIC COOP, INC | 3137.36 |
| 15398 | SOUTHWEST WATER AUTHORITY | 51.21 |
| 15399 | AT&T Mobility | 320.76 |
| 15400 | AT&T Mobility | 133.24 |

Mayor Corneil read the announcements noting the year-end meeting will be December 28 @10:00 a.m. The January regular council meeting has been moved to January 10 @ 6:00 p.m. There being no other business, Brannum motioned to adjourn. With no objection, meeting was adjourned at 8:25 p.m.

ATTEST: _____ Todd Corneil, Mayor
 ATTEST: _____ Carla Steffen, Auditor

