

City of Medora  
Minutes of Regular Meeting  
January 10, 2017  
(Subject to Council review and approval)

Meeting was called to order at 6:00pm by Mayor Todd Corneil. Present were Councilmen Denis Joyce, John Tczap, and Kinley Slauter. Ben Brannum was present via telephone. City Engineer, Mike Njos, was also present.

Minutes from the December 6 regular meeting and December 28 special meeting were reviewed. Joyce made the motion to approve the minutes as presented. Second by Tczap. Motion passed unanimously.

City Engineer, Mike Njos, reviewed his Engineer's Report. Njos has reviewed the report done by PACE Construction which shows sewer system piping issues. Njos will put together a more thorough report of priorities and estimated costs.

City Attorney, Sandy Kuntz, was absent and there was no report.

The written monthly ambulance reports from November and December were reviewed. The written monthly police report and 2016 summary report were presented for review. A letter from Chief John Bey was also presented to the Council stating his intent to retire from the Medora Police Dept. on March 31, 2017.

Public Works Director, Dell Beach, reported he has been moving snow and sanding. There was discussion regarding allowing overtime or perhaps hiring contractors to assist with getting the snow piles removed quickly. Corneil stated he has not been granting overtime and does not feel it's necessary. Dell added that when everything is working properly, one pile/day can be removed. MCC Director, Brett Ostermann, added that he has been assisting with snow removal.

City Auditor, Carla Steffen, presented her report. Pledge reports from First State Bank and Bank of the West were reviewed. Both banks continue to meet the securities requirements. The 2016 2% lodging tax is distributed to the CVB this month and is included in the vouchers. The 2016 year-end financial statement was reviewed and will be published per NDCC 40-16-04. Wosepka Accounting will perform an external audit later this year. A letter from ND Cares was distributed. They are providing a training in Jamestown February 28 & March 1. The mission is to strengthen an accessible, seamless network of support for service members, veterans, families and survivors. The Council directed Steffen to pursue finding someone to send to the training.

Review of Floodplain Ordinance is tabled until February.

Jim Bridger addressed the Council requesting permission to apply for a city liquor license for the AmericInn. The intent is not to create a liquor serving establishment within the hotel, but to have a

portable bar that could be used in the conference rooms. The exact locations would be outlined in the state and city license applications. Joyce made the motion to allow Bridger to apply for a liquor license, second by Tczap. Motion passed unanimously.

The Council was presented with masterplan approval process put together by Landscape Architect, Jake Axtman. The first step is to approve a planning committee. Corneil asked that the Council come to the February meeting with a list of possible names for this committee.

Slauter made the motion to appoint Aaron Axvig to fill the vacant seat on the Zoning Commission. Second by Joyce. This is the seat left vacant by Pete Hegge's resignation and expires February, 2020.

Financials were presented. Slauter asked for clarification on the voucher to Darrel's Body Shop. Officer Lapp explained there had been an incident in December where he backed into a vehicle. The incident was reported to the Mayor and Police Chief. Lapp had repairs done and ran them through insurance. Lapp stated he did his own accident report. Tczap stated a different agency should have done the report so the City doesn't have liability issues. Bey agrees the policy should be reviewed and changed if needed. Slauter also questioned a voucher for new police dept. computers. Bey stated they are replacement mobile computers for the vehicles and they had permission from the Police Commissioner to purchase. Joyce made the motion to approve the financials. Second by Slauter. Motion passed unanimously.

2880	ROUGH RIDER ELECTRIC COOP, INC	979.00
2881	SOUTHWEST WATER AUTHORITY	1828.49
2882	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
2883	THEODORE ROOSEVELT MEDORA FDTN	16875.00
2884	WASTE MANANGEMENT	114.45
5119	NORTH DAKOTA TAX COMMISSIONER	518.26
5120	ROUGH RIDER ELECTRIC COOP, INC	30.00
15519	BILLINGS COUNTY PIONEER	345.04
15520	BILLINGS COUNTY TREASURER	1589.58
15521	DARREL'S BODY SHOP	4209.00
15522	FARMERS UNION	4730.50
15523	ITD	40.65
15524	Legal Edge Solutions, PLLC	2100.00
15525	MEDORA AREA CVB	98765.37
15526	ND WORKFORCE SAFETY AND INSURANCE	2913.11
15527	NDACo. Resources Group	7211.60
15528	RDO TRUST #80-5800	1406.54
15529	ROUGH RIDER ELECTRIC COOP, INC	3204.36
15530	SOUTHWEST WATER AUTHORITY	41.26
15531	THEODORE ROOSEVELT MEDORA FDTN	1151.31
15532	WEST PLAINS INC	10400.00

**Payroll and other Pre-Pays:**

12-2-16	8713.47
12-8-16	1509.94

12-16-16		11188.17
12-30-16		9771.48
December Payroll Taxes		10020.76
15480	Ameritas (Dental Insurance)	830.67
15481	Avesis (vision Insurance)	88.75
15482	NDPERS Def Comp	613.00
15483	NDPERS Retirement	5509.24
15516	AFLAC	241.92
15517	Office of State Tax Commissioner	723.06
15518	NDPERS Health	8504.53

Under Misc. Business, Joyce stated that snow removal equipment has ripped up the new grass planted by the fire hall. Also under Misc. Business, Slauter would like to proceed with strip mall owners being notified regarding the fence in need of repair on the south side of the strip mall. Steffen will review the ordinance and contact Attorney Kuntz if the ordinance needs to be reviewed. Slauter also questioned if it would be possible to sort out a separate walking area between the mini golf and Lutheran Church. Joyce stated it was a street at one time, but it was vacated. Steffen will try to locate documentation showing ownership.

Mayor Corneil read the announcements. There being no other business, Slauter motioned to adjourn. With no objection, meeting was adjourned at 7:30 p.m.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Carla Steffen, City Auditor