

City of Medora
Minutes from Regular Meeting
March 1, 2016
(Subject to Council review and approval)

Meeting was called to order at 6:00 p.m. by Mayor Douglas Ellison. Present were Councilmen Denis Joyce, Ben Brannum, John Tczap, and Todd Corneil. City Attorney, Sandy Kuntz, and City Engineer, Mike Njos were also present.

Minutes from the February 2 regular meeting were reviewed. Brannum made the motion to approve the February 2 minutes. Second by Joyce. Minutes were unanimously approved.

The written report from City Engineer, Mike Njos, was reviewed. The 1st Street South project is on hold until the frost is all out of the ground. Njos is in the process of obtaining a lease agreement on the proposed road and an easement for the proposed water main from the railroad for the 2nd Street South project. The City is still waiting to hear if we received TAP funding and ND Parks and Rec grant funding to extend the bike path to the campground. GT Architect is finalizing their drawings and meeting with a contractor on the MCC bathroom ADA-compliant stalls. Njos is working on find alternatives for the different flood control measures adjacent to the river, including different valves, culverts, and possible dike systems. The written monthly ambulance report was reviewed. The written monthly police report was reviewed. Chief Bey stated he had nothing further to add to his report.

Public Works Director, Dell Beach, reported that the bike path is crack poured and he is doing some crack pouring on city streets. Everything else around town is going well. Community Center Manager, Scott Rask, reported he's been doing building maintenance and taking care of bookings for the summer. City Auditor, Carla Steffen, reported that the City has received the \$5000 zoning fine from Arnie Skachenko. The election filing deadline is April 11 @ 4:00. Tom Wilhelmi is working on the transport agreement for the cable TV. Once Steffen receives the information it will be distributed to the Council. Ward with ND Rural Water is assisting Steffen with the 2015 Consumer Confidence Report. A \$5000 budget amendment is needed to cover the engineering and architect fees for the MCC handicap bathroom project. Brannum made the motion to amend the City Sales Tax budget by \$5,000. Second by Corneil. Motion passed unanimously.

The names of Milo Thompson and Jane Muggli were presented as city election workers for the June 14, 2016 election. The names of Carrie (Law) Marman, Russ Lapp, and Pete Hegge were presented as the voter registration/review board for the 2016 election. Each has been contacted prior to the meeting and have agreed to serve. Joyce made the motion to accept Thompson and Muggli as city election workers; and Marman, Lapp, and Hegge as the registration/review board for the 2016 election. Second by Brannum. Motion passed unanimously.

Steffen presented information from Roosevelt-Custer Regional Council regarding CDBG funding that is available for handicapped accessible projects. These projects automatically allow the City to claim 100% low income population on the grant application. The City is asking for \$40,000 in CDBG funding and would match the additional \$40,000 with sales tax revenue for the Medora Community Center

bathroom ADA-compliant stalls. This funding would not be awarded until summer and the project would not begin until fall. Corneil asked Attorney Kuntz if it is allowable to delay the project until fall. Kuntz stated that our minutes reflect that we have been moving forward with the project, however with the anticipated decline in oil revenue it is reasonable to look for alternative funding sources for the project. Tczap made the motion to move forward with the RCRC Community Development Block Grant Program Pre-Application and the \$40,000 match would be budgeted out of the sales tax fund. Second by Corneil. Motion passed unanimously.

City Attorney, Sandy Kuntz, reviewed a letter that the City received from the ND Dept. of Emergency Services regarding a 2011 flood compliance review that Steffen worked on in January. Steffen was unable to locate timecard or equipment rental verification in the amount of \$2,939.85 for levy removal. Kuntz stated the City will be responsible for the reimbursement to the State. Steffen was able to locate all of the other information that had been requested.

Kuntz provided the Council with a memo she put together regarding the Southwest Water Authority Contract for Transfer of Service Area which was sent to the City on 1-19-16. She created the memo for a round table discussion which will be held with representatives from the affected communities on March 3 in Dickinson. She expressed the importance of a united front because the next step would be mitigation. After review of the memo, Kuntz stated that SW Water wants Medora to pay for all expansion outside of the city limits since 2010. The original contract was signed in 1983 and it is a 40 year contract. The original contract states that the City has already paid for what they are asking for now. Ellison stated Medora should make a specific statement against this new contract. Tczap made the motion that the City of Medora declines to enter into a contract with the State Water Commission until further negotiations are pursued through legal means. Second by Brannum. Motion passed unanimously.

Financials were presented. Joyce made the motion to accept the financials. Second by Tczap. Motion passed unanimously.

2722	BEACH CABLE	3838.57
2723	HACH COMPANY	57.29
2724	WASTE MANANGEMENT	118.48
14810	AT&T Mobility	261.48
14810	AT&T Mobility	123.80
14811	BELFIELD AUTO SUPPLY, INC	20.70
14812	DAKOTA DUST-TEX, INC.	177.25
14813	DSG	120.35
14813	DSG	1418.34
14814	FARMERS UNION	2118.00
14814	FARMERS UNION	21.98
14815	GRAINGER	347.39
14816	HIGHLANDS ENGINEERING & SURVEYING, PLLC	5260.00
14817	ITD	27.10
14818	KAPPEL TREE SERVICE	250.00
14819	Legal Edge Solutions, PLLC	2100.00
14820	MENARDS-DICKINSON	106.09
14821	MIDSTATE TELEPHONE COMPANY	803.05

14822	MUNICIPAL GOVERNMENT ACADEMY	25.00
14823	Nathanel Awender	18.00
14823	Nathanel Awender	49.99
14824	ND INSURANCE DEPT	40.00
14825	PRAIRIE LUMBER COMPANY	403.95
14826	SHARE CORP	186.06
14827	SOUTHWEST BUSINESS MACHINES, INC	490.76
14828	Southwest Narcotics Task Force	1000.00
14829	STAPLES	120.63

Payroll and Other Pre-pays:

February Child Support		289.86
February Federal Payroll Taxes		6759.74
Payroll 2-12-16		8416.68
Payroll 2-26-16		11195.19
14830	NDPERS Def Comp	649.00
14831	Ameritas (Dental)	522.64
14832	NDPERS Retirement	3458.37
14833	Avesis (Vision)	66.12
14834	NDPERS (Health)	6845.12
2721	ROUGH RIDER ELECTRIC COOP, INC	1158.00
5071	ROUGH RIDER ELECTRIC COOP, INC	35.00
14791	ROUGH RIDER ELECTRIC COOP, INC	3070.86

Mayor Ellison read the announcements. Ellison added that the Board of Equalization will meet with Tax Assessor Stacey Swanson on April 5 at 5:00 p.m. There being no other business, Joyce motioned to adjourn. With no objection, meeting was adjourned at 7:05 p.m.

ATTEST: _____ DOUGLAS ELLISON, MAYOR

ATTEST: _____ CARLA STEFFEN, AUDITOR