

City of Medora  
Minutes from Regular Meeting  
February 2, 2016  
(Subject to Council review and approval)

Meeting was called to order at 6:00 p.m. by Mayor Douglas Ellison. Present were Councilmen Denis Joyce and Todd Corneil. Councilmen Ben Brannum and Todd Corneil were present via telephone. City Attorney, Sandy Kuntz, was also present.

Minutes from the January 5 regular meeting were reviewed. Joyce made the motion to approve the January 5 minutes. Second by Brannum. Minutes were unanimously approved.

The written report from City Engineer, Mike Njos, was reviewed. Attorney Kuntz reported that Arnie Skachenko is no longer pursuing de-annexation from the City. The written monthly ambulance report was reviewed. The written monthly police report was reviewed. Chief Bey added that Nathaniel Awender is now attending the police academy in Bismarck. Officers Awender and Lapp did a bullying presentation at DeMores School.

Public Works Director, Dell Beach, reported that he did crack sealing on the walking path and has also sprayed the weeds on the path to prepare it for spring/summer usage. Community Center Manager, Scott Rask, reported that Mike Njos had emailed the preliminary design submitted by GT Architecture for the ADA bathroom project. The committee had met and option #2 is their recommendation. Tczap made the motion to accept preliminary design option #2 for the ADA bathroom project. Second by Corneil. Motion passed unanimously. This project will fall under the threshold for bidding, so the next step will be getting price quotes from contractors to be presented at the March meeting.

City Auditor, Carla Steffen, stated that all year-end reports are complete and the year-end financial statement has been published. The City did not receive the D.O.T. Special Road Fund grant they had applied for to complete 2<sup>nd</sup> Street South. Steffen presented a Contract for Transfer of Service Area from Southwest Water. Attorney Kuntz has concerns that on page 2, point b is too open-ended. Kuntz would like to research this further. Ellison stated this will be tabled.

The first item of new business was a presentation by TRNP Superintendent, Wendy Ross, and TRNP Centennial Coordinator, Amy McCann. TRNP is planning many events this summer in conjunction with the centennial of the National Park Service. A list of planned events will be forthcoming. The Theodore Roosevelt quarter will be released August 25 and First State Bank will be the bank that the U.S. Mint releases those quarters to.

Four City tax abatements were reviewed for consideration. These are TRNP-owned homes that were not occupied year-round. The property qualifies for abatement for the portion of time they were unoccupied. Joyce made the motion to accept the four tax abatements as presented. Second by Tczap. Motion passed unanimously.

Tom Wilhelmi with Beach Cable presented the contract between the City of Medora and Beach Cable which is the current cable agreement. Beach Cable wants to cancel this agreement because they are moving all their equipment to Beach. The City owns the channels through 24 and Beach Cable owns everything above 24. The City can continue to buy the signal from Beach Cable and Wilhelmi is currently working with an attorney on a transport agreement. The City would be responsible for network agreements on a monthly basis. The City can buy signal from another provider. Wilhelmi stated a decision needs to be made by fall and plans to come to every monthly meeting. If the City stays with Beach Cable it will be fiber and the lineup would be the same as today. There would be a base fee and a per subscriber fee. Tczap feels there should be a fee break because of the current agreement.

Joel Nichols with the ND Forest Service presented the data that was collected from a tree assessment that was done in Medora last summer. A written final report was presented and will be kept on file in the City Auditor's Office. It includes tree recommendations for future plantings along with grant opportunities. Nichols can be contacted if there are any questions in the future.

County Fire Chief, Rod Job, requested a rent reduction for the use of the MCC for a fire school tentatively scheduled for May 13-15. Ellison recommended that no rent be charged for this event because it saves travel expense for our local firefighters. Tczap made the motion for rent to be waived for a fire school at the MCC. Second by Joyce. Motion passed unanimously. Ellison presented a letter from North Star Audio Consulting requesting a \$3,000 payment for an estimate that was done at the MCC for sound system updates. Attorney Kuntz will respond to the letter.

Financials were presented. Joyce made the motion to accept the financials. Second by Tczap. Motion passed unanimously.

2716	BEACH CABLE	5214.94
2717	PUMP SYSTEMS LLC	2135.89
2718	SOUTHWEST WATER AUTHORITY	3558.65
2719	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
2720	Total Safety U.S., Inc.	597.93
14758	AT&T Mobility	263.59
14759	AT&T Mobility	123.80
14760	BELFIELD AUTO SUPPLY, INC	678.44
14761	BILLINGS CO AUDITOR	142583.33
14762	BILLINGS COUNTY PIONEER	479.56
14763	BLACK HILLS AMMUNITION	519.00
14764	CARLA STEFFEN	57.32
14765	CREATIVE CORNER BY SANDY	55.00
14766	DAKOTA DUST-TEX, INC.	177.50
14767	DAKOTA PUMP & CONTROL, Inc.	1520.00
14768	FARMERS UNION	2282.05
14769	ITD	27.10
14770	Legal Edge Solutions, PLLC	2100.00
14771	MAC'S INC.	46.98
14772	MENARDS-DICKINSON	321.21
14773	MID-AMERICAN RESEARCH CHEMICAL	241.94

14774	MIDSTATE TELEPHONE COMPANY	780.17
14775	MUNICIPAL GOVERNMENT ACADEMY	50.00
14776	ND WORKFORCE SAFETY AND INSURANCE	4594.87
14777	NEWBY'S ACE HARDWARE	47.11
14778	P.O.S.T	25.00
14779	PARKWAY FORD LINCOLN MERCURY	177.13
14780	POSTMASTER	100.00
14781	PRODUCTIVITY PLUS ACCOUNT	13.69
14782	RDO TRUST	1442.24
14783	RUNNINGS SUPPLY, INC.	25.41
14784	Scott Rask	88.19
14785	SOUTHWEST BUSINESS MACHINES, INC	2221.04
14786	SOUTHWEST WATER AUTHORITY	40.89
14787	STAPLES	37.08
14788	VERTEX OPTICS	448.20
14789	WEST DAKOTA VET CLINIC	169.57
14790	UPDIKE PLUMBING	2016.12

**Payroll and Other Pre-Pays:**

January Child Support		434.79
January Federal Payroll Taxes		10180.15
Payroll 1-4-16		8758.23
Payroll 1-15-16		10492.77
Payroll 1-29-16		10446.62
14753	NDPERS Def Comp	649.00
14754	NDPERS Retirement	5183.66
14755	Ameritas (Dental)	522.64
14756	Avesis (Vision)	66.12
14757	NDPERS Health	6845.12
14729	MEDORA AREA CVB	122596.98
14731	North Dakota Firefighter's Association	65.00
2715	ROUGH RIDER ELECTRIC COOP, INC	1004.00
5070	ROUGH RIDER ELECTRIC COOP, INC	30.00
14732	ROUGH RIDER ELECTRIC COOP, INC	3517.94
14730	WEST DAKOTA VET CLINIC	952.20

Mayor Ellison read the announcements. There being no other business, Joyce motioned to adjourn. With no objection, meeting was adjourned at 7:07 p.m.